

Tender Documents

For

Infrastructure Development Materials Supply

(RIC-Market Linkage Promotion (MLP) Program at Ukhiya, Moheshkhali, Pekua
and Kutubdia Upazila under Cox's Bazar District)

Framework Agreement (FWA)

Tender Ref: RIC/CEN/TENDER/MLP/CXB/0351/2024

Date: 20/03/2024



RESOURCE INTEGRATION CENTRE (RIC)

House-88/A, Road-7/A, Dhanmondi R/A, Dhaka-1209

Website: www.ric-bd.org





সৈয়দপুর রেলওয়ে
কারখানায় মেরামত
হচ্ছে ১১০ কোটি

পৃষ্ঠা ১৪

তিন প্রজন্ম
এক
ফ্রেম

পৃষ্ঠা ১২



সুচির বাড়ি
নিলামে
নেই কোন ফ্রেতা

পৃষ্ঠা ১১



গুরুত্বপূর্ণ দায়িত্ব
পেতে যাচ্ছেন
টিটু

পৃষ্ঠা ১০



রিসোর্স ইন্টিগ্রেশন সেন্টার (রিক)

দরপত্র বিজ্ঞপ্তি

রিসোর্স ইন্টিগ্রেশন সেন্টার (রিক) জাতীয় পর্যায়ে একটি বেসরকারী উন্নয়ন সংস্থা। WFP এর আর্থিক সহায়তায় কক্সবাজার জেলার উখিয়া, মহেশখালী, পেকুয়া ও কুতুবদিয়া উপজেলায় মার্কেট লিংকেজ প্রমোশন (এম.এল.পি) প্রোগ্রাম বাস্তবায়নের লক্ষ্যে অবকাঠামোগত উন্নয়ন কাজের মালামাল সরবরাহ করার জন্য বাংলাদেশের প্রকৃত ঠিকাদার/সরবরাহকারী/উৎপাদনকারী/বিক্রেতা প্রতিষ্ঠানের নিকট হতে নির্ধারিত সিডিউলে সীলমোহরকৃত খামে দরপত্র আহ্বান করছে। উক্ত মালামাল সরবরাহে আগ্রহী প্রতিষ্ঠানকে দরপত্রের সিডিউল <https://www.ric-bd.org/news-procurement> হতে সংগ্রহ করে প্রয়োজনীয় তথ্য উপাত্ত ও কাগজপত্র সহ আগামী ০১/০৪/২০২৪ইং তারিখ বেলা ১২:০০ ঘটিকার মধ্যে নির্বাহী পরিচালক, রিসোর্স ইন্টিগ্রেশন সেন্টার (রিক), বাড়ী-৮৮/এ, রোড-৭/এ, ধানমন্ডি আবাসিক এলাকা, ঢাকা-১২০৯ এ জমাদানের জন্য অনুরোধ করা যাচ্ছে। উল্লেখ্য, রিক কর্তৃপক্ষ যে কোন দরপত্র বা টেন্ডার প্রক্রিয়া কোন কারন দর্শনো ব্যতিরেকে বাতিল বা স্থগিত করার অধিকার সংরক্ষণ করে।



Resource Integration Centre (RIC)

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INSTRUCTIONS TO TENDERERS

1. The Procuring Entity, as indicated in the Tender Data Sheet (TDS) wishes to issues these Tender Documents for **Infrastructure Development Materials Supply** for RIC Market Linkage Promotion Program (MLP) at Ukhiya, Moheshkhali, Pekua and Kutubdia Upazila under Cox's Bazar District.
2. If corrupt, fraudulent, collusive or coercive practices of any kind determined by the Procuring Entity against any Tenderer alleged to have carried out such practices, the Procuring Entity shall exclude the concerned Tenderer from further participation in the particular Procurement proceeding.
3. A Pre-Tender meeting will be held on **27/03/2024 at 12:30PM** located in **RIC Central Office, House-88/A, Road-7/A, Dhanmondi R/A, Dhaka-1209**. Interested suppliers are requested to attend the meeting for more clarification.
4. The awarded supplier will submit the amounting **5% of total contract value** at the time of contract signing in favor of "**Resource Integration Centre (RIC)**" as a **Performance Security** which is **refundable** after satisfactory completion of the proposed deliverables.
5. The **liquidated damage** shall be imposed a sum equivalent to **1%** of the delayed quantity for per day delay for first week and final delivery up to **maximum 10%** of the contract value. After that period RIC reserves the right to cancel or hold the order.
6. Tender prices shall be inclusive of profit and overhead, carrying and loading, offloading, all kinds of taxes and VAT, duties, fees, levies, labor payment and other charges to be paid under the applicable law, if the Contract is awarded.
7. Payment will be made within 15 days through **Account payee Cheque** in favor of your **company name** after satisfactory completion of delivery. However, details mode of payment will be specified in the work order/contract.
8. Tenders shall be delivered to the Procuring Entity at the address specified in the **Tender Data Sheet (TDS)** and no later than the date and time specified in the TDS. Late submissions will not be considered.
9. The Evaluation Committee may consider a Tender as responsive in the Evaluation, only if it is submitted in compliance with the mandatory requirements Set out in the Tender Document.
10. The Committee may ask Tenderers for clarifications of their Tenders, including breakdowns of unit rates, in order to assist the examination and evaluation of the Tenders.
11. The Procurement Committee shall correct any arithmetic errors that are discovered during the examination of Tenders.
12. The Procurement Committee shall compare all Tenders to determine the highest-evaluated Tender as per specific requirements.
13. Supplier must ensure the highest-level services like; to meet the requirements, immediate response, completion the services in time, maintaining the honesty, integrity, transparency etc. However, supplier will be evaluated at the end of contract to extend the contract further or to engage to any others activities in future.





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14. Tender submission in a sealed envelope shall be completed properly and submitted to the specific date & time. Tenderer will use **Company Letterhead pad** for submission of Tender and signed by the Authorized signatory.
15. The Procuring Entity may extend or reduce the deadline for submission of Tender on justifiably acceptable grounds.
16. Depending on final requirements, the quantity shown in this document may be increased or decreased but unit rate will remain same as per quotation. Reorder may be in place for further requirement.
17. The Tender must be valid for minimum **90 (Ninety) days** from the date of submission. A **Framework Agreement (FWA)** will be made for minimum Six Months which may be extended for further requirements of RIC with mutual understanding of both parties.
18. Vendor will **comply the RIC policy** e.g child safety policy, code of conduct, safeguarding policy, Fraud, Bribery and Corruption Policy etc.
19. Prior to the expiry of the Tender validity period and approval of the award by the Approving Authority, the Procuring Entity shall issue the **Notification of Award (NOA)** to the successful Tenderer. A work order/contract will be made upon the acceptance of NOA by the awarded supplier.
20. Tender shall be evaluated based on information and documents submitted with the Tender, by the Evaluation Committee. In this case, all tenderers must be qualified on the basis of their submitted documents.
21. Force Majeure: That in the event of stoppage or closure of the work due to "force majeure event" the parties will mutually settle the accounts on the basis of the work done and the service rendered and any claim for penalty or damage against each other.
22. Legal Obligation: The supplier or any of its staff/volunteer/supplier shall not be engaged in any money laundering, smuggling or terrorist financing or in any anti-social or illegal activities. In case of evidence of those RIC can take legal action and or treatment the contract with financial penalty.
23. This document shall be signed Each page by the authorized signatory and submitted with the Tender.
24. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Tenderer shall remain bound to accept the arithmetic corrections made by the Technical Evaluation Committee.
25. The Procuring Entity reserves the right to reject any/all Tender or annul the procurement proceedings.

Sincerely Yours,

Signature of the Authority for inviting Tender

Name: Abul Haseeb Khan

Designation: Executive Director, Resource Integration Centre (RIC)





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Tender Data Sheet (TDS)

1	Name of Procuring Entity: RESOURCE INTEGRATION CENTRE (RIC)
2	The Name of the Tender is: Infrastructure Development Materials Supply for RIC Market Linkage Promotion Program (MLP) at Ukhiya, Moheshkhali, Pekua and Kutubdia Upazila under Cox's Bazar District. Tender Ref: RIC/CEN/TENDER/MLP/CXB/0351/2024, Date: 20/03/2024
3	Address for Submission of Tender: To The Executive Director Resource Integration Centre (RIC) House-88/A, Road-7/A, Dhanmondi R/A Dhaka-1209. Phone # 880 2 58152424 Attention: Central Procurement Unit Resource Integration Centre (RIC)
4	Tender Validity Period: Tender will be valid for 90 (Ninety) days from the date of submission.
5	Required Documents to be submitted to evaluate the qualification of Tenderer i. Tender submission letter as per provided format – 5 Points ii. Signed copy of Tender Documents – 5 Points iii. Copy of up-to-date valid Trade License – 5 Points iv. Copy of Tax Certificate (TIN) – 5 Points v. Copy of VAT Registration Certificate (BIN) – 5 Points vi. Copy of NID of Proprietor/MD/CEO – 5 Points vii. Copy of Certificate of Incorporation for Limited Company viii. Copy of Bank Solvency certificate/recent one year bank statement – 5 Points ix. Delivery Lead Time within 07 Working Days of each work order – 5 Points x. Copy of previous work experiences (Minimum Three) – 5 Points xi. Price Schedule including VAT, AIT & Others Associated Costs – 5 Points Note that: Based on above documents, the technical criteria will be evaluated for 50 Points and Financial criteria will be evaluated for 50 Points. Vendor will be awarded based on the sample approval and evaluated combine score.
6	The deadline for submission of Tender: Date: On or before 01/04/2024 within 12:00 PM
7	The deadline for opening of Tender: Date: 01/04/2024 , Time: 12:30PM in presence of Tenderers (if any)
8	Contact Person: Supplier can contract to Phone # 8802 58152424 Ext-56 or email to jasim@ric-bd.org regarding the queries if any.





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Tender Submission Letter *FORMAT*

[This letter shall be completed and signed by the Authorized Signatory
preferably on the Letter-Head pad of the Tenderer].

To	Date:
The Executive Director Resource Integration Centre (RIC) House-88/A, Road-7/A, Dhanmondi R/A Dhaka-1209	
Tender Reference No: RIC/CEN/TENDER/MLP/CXB/0351/2024 , Date: 20/03/2024	

Subject: Infrastructure Development Materials Supply for RIC Market Linkage Promotion Program (MLP) at Ukhiya, Moheshkhali, Pekua and Kutubdia Upazila under Cox's Bazar District.

Total Tender Price in BDT:	<i>Taka [state amount in figures] and Taka [state amount in words]</i>
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In signing this letter, and in submitting our Tender, we also confirm that:

- I. Our Tender shall be valid for the period stated in the Tender Document.
- II. We are committed to meet the required term & conditions mentioned in the tender documents.
- III. We confirm that tender value is including VAT, AIT, loading, unloading and all other associated costs for this service.
- IV. We, declare that we are eligible to participate in this Tender and meet the eligibility criteria specified in the Tender Document.

Signature:

Full Name:

Designation:

Organization Name & Seal:

Annexures:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.





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Notification of Award (Sample FORMAT)

Date:

To

[Name of Supplier]

This is to notify you that your Tender dated [insert date] for **Infrastructure Development Materials Supply for RIC Market Linkage Promotion Program (MLP) at Ukhiya, Moheshkhali, Pekua and Kutubdia Upazila under Cox's Bazar District** has been accepted. RIC management supposed to issue a work order / make a contract with your company within the shortage time. Your total Contract value is Tk [.....] has been approved by Resource Integration Centre (RIC)

Hence, you are requested to accept this NOA and submit the security money as per terms & conditions of tender documents.

Your timely response and cordial cooperation will be always highly appreciated.

Yours Sincerely,

Abul Haseeb Khan
Executive Director
Resource Integration Centre (RIC)





Resource Integration Centre (RIC)

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Price Schedule with Details Specifications

SL	Name of Goods/Services	Details Specifications of Goods/Services	Quantity	Unit	Unit Price including VAT & AIT)	Total Price in BDT
1	Brick	(First Class, Size: 9.5" x 4.5" x 2.75") Sharped edge & homogenous color.	1619494	Nos		
2	Cement (PPC)	Portland Composite Cement - CEM-II, Seven Rings /Ruby/Shah special - Brand.	2248	Bag		
3	Working Sand	(casting sand) good quality - FM 1.5 without clay & debris.	13568	CFT		
4	Local Sand	(FM-0.8) good quality without clay & debris.	136688	CFT		
5	Shattering Wood	Matured Seasoning Wood without pall as per mansion specification without curve.	41	CFT		
6	MS Rod 10mm	M.S. Ribbed/ Deformed Bar (60 Grade) 10 mm Dia (BSRM/RSRM/AKS Brand)	810	Kg		
7	GI Wire (18no)	Binding GI wire:(18 no) low carbon steel, hot dip galvanized tie wire	81	Kg		
8	Bamboo Basket	Best Quality with handle	365	Pcs		
9	Borak Bamboo	Roots point 4"dia & head point2.5" Dia 30' long minimum0.5-inchthickness matured and Yellow color etc.	709	Pcs		
10	Muli Bamboo	Roots point 1.75" to 2" Dia & Head point 1.25" to 1.5" Dia, 20 fit long matured etc.	405	Pcs		
11	Nylone Rope 3mm	Best Quality, 3mm as per approve sample	388	Kg		
12	Geo Bags	Best Quality (1000 mm x 550 mm), 500 GSM	389	Nos		
13	Geo Mate	Best Quality, 600 GSM, 6mm thick, Roll size 3' Dia & long 30'	10125	SFT		
14	Nail / parak (3")	3" long good quality - or Apple Brand.	20	Kg		
15	Tarpaulin	Best Quality, 200 GSM, Size: 15'X25'	20	Bundle		
16	Shovel	Best Quality with Wooder handle	40	Pcs		
17	Spade	Best Quality with Wooder handle	40	Pcs		





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18	Mason Pan	Best Quality (with handle)	40	Pcs		
19	Water Basket (20 Liter)	Best Quality (with bibcock)	20	Pcs		
20	Steel Buket (10 Liter)	Best Quality	30	Pcs		
21	Big Hammer (10pound)	Best Quality (with handle)	20	Pcs		
22	Polyethene Black color	Best Quality, 0 size	3	Roll		
23	Broom Flower	Best Quality	15	Pcs		
24	Plastering Foam	Best Quality size: 4"x10"	30	Pcs		
25	Brick Towel	Best Quality	30	Pcs		
26	Measuring Tape (5/7m)	Best Quality	20	Pcs		
27	Wooden Float	Best Quality	15	Pcs		
28	Plumb Bob	Best Quality	9	Pcs		
29	Water level pipe (0.5 inch Dia) (50 feet)	Best Quality	12	Nos		
30	Hammer (1 Pound)	Best Quality (with handle)	20	Nos		
31	Handsaw	Best Quality	20	Nos		
32	Files tools for Saw	Best Quality	20	Nos		
33	Hacksaw	Best Quality	15	Nos		
34	Pliers	Best Quality	15	Nos		
35	Water Drum (100 liter)	Best Quality	6	Nos		
36	Plastic Table	Best Quality	8	Nos		
37	Plastic Chair	Best Quality	12	Nos		
38	Earth Temper Iron	Best Quality (with handle)	40	Nos		
39	Helmet	Best Quality	40	Nos		
40	Gumboot	Best Quality	80	Pair		
41	Hand Gloves	Best Quality	400	Pair		
42	Caution Tap	Best Quality	40	Roll		
43	Caution Board	Best Quality	40	Nos		
Taka In Words:				Grand Total		





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Note: VAT & Tax and Transport cost should be included with unit price.

Delivery Lead Time	Within 07 days after issuing of each Work Order
Delivery Place	Different places of RIC Market Linkage Promotion Program (MLP) at Ukhiya, Moheshkhali, Pekua and Kutubdia Upazila under Cox's Bazar District.

Signature of Supplier's with Seal:	Date:
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