



Resource Integration Centre (RIC)

রিসোর্স ইন্টিগ্রেশন সেন্টার (রিক)

সমাজ কল্যাণ বিভাগ রেজিঃ নং-ঢ-০১১৬৪, এমআরএ সনদ নং-০০৩৪৯-০১৩৭৫-০০১৬৭, এনজিও বিষয়ক ব্যুরো রেজিঃ নং-১৭৭

Pre-Bid Meeting Minutes for Supplying of Tiffin Box and Water Bottle

Date: 19/03/2024

Project Name: School Feeding Program (SFP) funded by World Food Programme (WFP)

Project Location: Ukhiya & Kutubdia Upazila under Cox's Bazar District

Tender Ref: RIC/CEN/TENDER/SFP/CXB/0301/2024	Pre-Bid Meeting Schedule
Tender Publish Date: 10/03/2024	Date: 19/03/2024
Tender Closing Date: 31/03/2024	Time: 12:30 PM (Approx 01 Hour)
Tender Opening Date: 31/03/2024	Meeting Place: RIC Central Office, Dhaka

The above-mentioned Pre-bid meeting was presided by Abu Riyadh Khan, Deputy Director & Member Secretary of Procurement Committee. The president started the meeting by giving the vote of thanks to all the participants (suppliers) and others committee members.

The Member Secretary discuss about the Proposal submission procedures, technical & financial evaluation, security deposit, liquidity damage, materials specifications, quality, delivery lead time and also the tender opening and warding process and take the decision in consultation with the President along with the other participants.

Some suppliers have raised the below issues regarding the delivery Leadtime which has been resolved accordingly.

SL	Existing Issues	Corrected Issues	Remarks
01	Delivery Leadtime: Within 20 working days after issuing of Work Order	Delivery Leadtime: Within 30 calendar days after issuing of Work Order	Suppliers are requested to follow the corrected issues.

As there is no other discussion issue, the meeting has been closed by thanking to all the participants.

Thanks & Regards,

Abu Riyadh Khan

Deputy Director

&

Member Secretary of Procurement Committee

Copy to:

Honorable Executive Director, RIC