Resource Integration Centre (RIC)
রিসোর্স ইন্টিগ্রেশন সেন্টার (রিক)

সমাজ কল্যাণ বিভাগ রেজিঃ নং-ঢ-০১১৬৪, এমআরএ সনদ নং-০০৩৪৯-০১৩৭৫-০০১৬৭, এনজিও বিষয়ক ব্যুরো রেজিঃ নং-১৭৭

July 20, 2026

Ref: RIC/Cen./Admin/2026/**625**

To whom it may concern

This is to inform you all that, **Mr. Aashnan Khan**, Assistant Director-Program Development & Operation shall be out of Bangladesh from **July 22 to July 27, 2026** due to his personal tour. During his absence, **Mr. Khaledul Islam**, General Manager (Microfinance-Accounts), (Email: khaledul@ric-bd.org, Cell: 01313431005) will be assigned to deal and sign the letters, reports and other documents of Microfinance department instead of him.

The specimen signature of **Mr. Khaledul Islam** is given and attested below for your kind action.

Name and Signature of the assigned person: **Attested by:**

Mr. Khaledul Islam ....

Thanks in advance for your cooperation.

Yours Sincerely,

Abul Haseeb Khan
Executive Director

CC: Notice Board, RIC

House # 88/A, Road # 7/A, Dhanmondi R/A, Dhaka-1209, Bangladesh. G.P.O. Box # 2789
Phone: 880-2-58152424, 880-2-222245048, E-mail: ricdirector@yahoo.com, Web: www.ric-bd.org