Resource Integration Centre (RIC)
রিসোর্স ইন্টিগ্রেশন সেন্টার (রিক)

সমাজ কল্যাণ বিভাগ রেজিঃ নং-ঢ-০১১৬৪, এমআরএ সনদ নং-০০৩৪৯-০১৩৭৫-০০১৬৭, এনজিও বিষয়ক ব্যুরো রেজিঃ নং-১৭৭

July 20, 2026

Ref: RIC/Cen./Admin/2026/**624**

To whom it may concern

This is to inform you all that, **Mrs. Afroza Laila**, Director and Head of Microfinance shall be out of Bangladesh from **July 22 to July 27, 2026** due to her personal tour. During her absence **Mr. Dipak Ranjan Chakraborty**, Deputy Director-Program, (Cell-01313431004, Email-dipak@ric-bd.org) will be assigned to deal and sign the letters, reports and all other relevant documents.

The specimen signature of **Dipak Ranjan Chakraborty** is given and attested below for your kind action.

Name and Signature of the assigned person:

Dipak Ranjan Chakraborty .....

Attested by:

.....

Thanks in advance for your cooperation.

Yours Sincerely,

Abul Haseeb Khan
Executive Director

CC: Notice Board, RIC

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