Resource Integration Centre (RIC)
রিসোর্স ইন্টিগ্রেশন সেন্টার (রিক)

সমাজ কল্যাণ বিভাগ রেজিঃ নং-ঢ-০১১৬৪, এমআরএ সনদ নং-০০৩৪৯-০১৩৭৫-০০১৬৭, এনজিও বিষয়ক ব্যুরো রেজিঃ নং-১৭৭

July 20, 2026

Ref: RIC/Cen./Admin/2026/**623**

To whom it may concern

This is to inform you all that, I shall be out of Bangladesh from **July 22 to July 27, 2026** due to tour in Thailand. During my absence, **Mr. Mahbubur Rahman**, President, Executive Committee, RIC (Email: rahmanmt07@yahoo.com, Cell: 01768729161) will deal with all policy related issues (if any) and sign the letters, reports and other documents of the organization and ongoing all project's finance and admin related correspondence with the external parties.

The specimen signature of **Mr. Mahbubur Rahman** is given and attested below-

Name and Signature of the assigned person: **Attested by:**

Mahbubur Rahman ....

For any internal issues, all are advised to communicate with **Mr. Dipak Ranjan Chakraborty**, Deputy Director-Program, (Cell-01313431004, Email-dipak@ric-bd.org).

Thanks in advance for your cooperation.

Yours Sincerely,

Abul Haseeb Khan
Executive Director

CC: Notice Board, RIC